

MOSCOW BOROUGH COUNCIL

MINUTES OF THE SEPTEMBER 19, 2016 MEETING

A meeting of the Moscow Borough Council was held on September 19, 2016 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Daniel F. Edwards – Mayor	Absent	Marc Gaughan	Present
Arthur Pencek – President	Present	William Heim, Vice-President	Present
Joseph Castrogiovanni	Present	Thomas Lynch	Present
Edward Gaughan	Present	Rosemarie Warner, Secretary	Present

Also present were Constance Sanko (Secretary/Treasurer), Bruce Zero (Solicitor), Harry Andes (Greenman-Pedersen, Inc.), James Kanavy (Moscow Sewer Authority), MaryLou Butler (Engineering Surveying Consultants and Design, Inc.), Walter and Becky Bell (Mary Street).

Citizen's Comments: Walter and Becky Bell, 210 Janette Street, were present to express some concerns they have with the paving project that recently took place in the Stephens Heights development, and passed out pictures they had taken. Harry Andes said that the project is not completed yet and there is a punch list that will be given to the contractor for work to be completed to the Borough's satisfaction. Marc Gaughan said that the curbing needs to be backfilled which is the Borough's responsibility and that he is getting some quotes from landscapers to do the work.

Minutes of the September 6, 2016 meeting: Bill Heim made a motion to accept the minutes of the September 6, 2016 meeting as written. Rose Warner seconded the motion. The motion carried unanimously.

Treasurer's Report: Certificate of Deposit #131362 in the amount of \$17,320.10 will renew on September 24, 2016.

Junior Council Persons:

- Marc Gaughan asked Grace Hamilton to get a Holiday Decoration committee together and decorate Main Street for Halloween.
- Rose Warner contacted the North Pocono School District and The Scranton Times notifying them that a position is open on Junior Council. Any junior that lives in Moscow Borough may apply for the position.

Police Report: A letter was received from Matthew Cianfichi asking to be reinstated to the Police Department since he has moved back home from Colorado. Art Pencek said that he did not see a problem with it he recommended waiting until the next meeting when Dan Edwards will be present and give his advice.

Planning Commission: Council members were provided with the following:

- Letter to Frank Hubbard dated September 14, 2016 regarding approval of waiver to drill four individual wells for water supply to the units currently being constructed.
- Letter to Frank Hubbard dated September 15, 2016 stating that a Zoning Hearing has been scheduled for the Harmony Hills Twin Homes Project for September 28, 2016.
- Highway Occupancy Permit Application - Mary Lou Butler, Engineering Surveying and Consultants Design, Inc. stated that a Highway Occupancy Permit for connection of the proposed storm water system for the Harmony Hills Twin Homes project to existing storm water conveyance system parallel to State Route 435 (Main Street) is required. PennDOT requires that the application be submitted in the name of the municipality. Greenman-Pedersen, Inc. already reviewed the application and Frank Hubbard already sent a letter accepting responsibility for any future maintenance. Marc Gaughan made a motion to allow Mr. Hubbard to hookup to the state's system on Main Street and authorized Environmental and Surveying Consultants to submit a Highway Occupancy Permit Application on the Borough's behalf. Bill Heim seconded the motion. The motion carried unanimously with a roll call vote.

Recreation: A brief discussion was held on replacing the evergreen tree near the gazebo on Main Street. Rose Warner and Art Pencek will look into some options.

Municipal Building: Art Pencek is still working on the perimeter fence.

Financial Report: Department heads were asked to submit their budget requests for the 2017 budget.

Moscow Sewer Authority:

- Mary Lou Butler (Engineering Surveying Consultants and Design, Inc.), stated that the Moscow Sewer Authority is seeking a \$250,000.00 Monroe County Local Share grant, that the Borough needs to submit on behalf of the Sewer Authority, to be used for the Church Street Sanitary Sewer Extension Project. Ed Gaughan made a motion to adopted Resolution #260 - 2016 designating Arthur Pencek as the official to execute all documents and agreements between Moscow Borough and the Commonwealth Financing Authority for a Monroe County Local Share grant in the amount of \$250,000.00. Tom Lynch seconded the motion. The motion carried unanimously with a roll call vote.
- Greenman-Pedersen, Inc. submitted its comments regarding its review of the Minor Act 537 Sewage Facilities Plan Update Revision for the Church Street Sanitary Sewer Extension and will send them along with a letter to Engineering Surveying Consultants and Design, Inc. Marylou said that she would like to have everything in order for the November meeting of the Sewer Authority so that the plan can be advertised.
- Jim Kanavy said that the Sewer Authority will also be seeking a grant for grinders to be used at each individual hookup so that a grinder pump station will not be needed.
- Jim said that it is anticipated that construction will begin in 2018 and recommended that paving of Gardner Road be held off until after the project is completed since Gardner Road will be part of this project.
- Art Pencek reported that Paul Kozik, alternate Sewer Enforcement Officer, said there are some problems with contamination at a residence on Brook Street and will be retesting the Roaring Brook again above and below the residence in question.

Streets: The following issues were discussed:

- Marc Gaughan made a motion to award the base bid of \$67,250.00 and Alternate #2 for \$11,875.00 to Wayco for the Stephens Heights Roadway Improvements project. Rose Warner seconded the motion. The motion carried unanimously with a roll call vote. There was a brief discussion on issues already raised under Citizen's Comments.
- A quote is being submitted by Wayco to pave Willow Street.
- Old Logger Road will be paved this week.
- Art Pencek and Marc Gaughan met with some representatives from PennDOT on Wednesday to discuss the flooding issues on South Main Street by Dollar General. They all walked up the hill to the cemetery and noticed that a lot of water goes across the road and goes into the railroad and back to the highway. Some of the storm water pipes and tops are in really bad condition. PennDOT will do what they can to make the drains work.
- PennDOT will also be doing some work on the bridge on State Route 690 (Brook Street) near the Newman residence. Art asked PennDOT for any assistance they can provide to help with the culvert on Scanlon Lane, since both Bryant and Scanlon Lanes are privately owned and the Borough cannot make any repairs to the culvert.
- The Department of Public Works did some temporary work at the Motter residence at 116 Market Street which seems to be working. Water is coming off of the railroad property and going across Market Street and pooling at the Motter property. Marc Gaughan will ask Harry Andes to look at the problem.
- As previously discussed, Jim Kanavy recommended not paving Gardner Road until the Sewer Authority completes the extension out to the Library since it is part of this project.

Solicitor's Report: Attorney Zero reported on the following:

- A letter was sent to Dawn Riccardo, attorney for Geoff Schmidt, stating that the Marion Street extension does not belong to the Borough.
- A letter will be sent to the property owners on Maple and Green Streets that adjoin the alleyway between the houses.
- He spoke to Dave Lamm regarding the issues about Eleanor Street raised by Attorney David Smith and said that no response to the letter sent by Attorney Smith is required since the ordinance enforcement is being taken care of.
- The PennDOT Maintenance Agreement for drains on Main Street is ambiguous so he will be contacting PennDOT's lawyer to discuss the agreement.
- He will be drafting a firearms ordinance.

New Business: Council members were provided with an agreement and resolution pertaining to the Handicapped Accessible Sidewalks at the intersections of Maple and Academy Street and Maple and Spring Garden Street. Art Pencek recommended tabling this matter so that Council has more time to review the agreement.

Adjournment: Bill Heim made a motion to adjourn the meeting. Rose Warner seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko