

MOSCOW BOROUGH COUNCIL

MINUTES OF THE MARCH 18, 2019 MEETING

A meeting of the Moscow Borough Council was held on March 18, 2019 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Rosemarie Warner – Mayor	Present	Marc Gaughan	Present
Arthur Pencek – President	Present	Daniel Hanna	Present
Joseph Castrogiovanni	Present	William Heim, Vice-President	Present
Edward Gaughan	Present	Thomas Lynch	Present

Also present were Constance Sanko (Secretary), David Lamm (Building Inspector/Zoning Officer), Gerard Hetman (Lackawanna County Community Relations), Marie Larosa (Junior Council Member), Shawn Young (Fire Chief), John Weiss (Moscow Sewer Authority), Greg and James Augustine, Marianne and Colin Gilmartin, several other Boy Scouts.

Citizen's Comments:

- Shawn Young, Moscow Volunteer Fire Company Chief, reported that there were 13 fire-related calls and 91 EMS calls (covering five towns) in February. The fire company is currently updating hydraulic rescue tools for the new apparatus that will be ready in 2020.
- Colin Gilmartin, Boy Scout Troop #132, presented his proposal to install a kiosk along the Roaring Brook Trail that will contain information and maps. He has the approval from the Northeast PA Council and is looking for Borough approval. He discussed this project with Marc Gaughan and would like to have it completed in late April or early May. Marc said the area where the kiosk will be is in a flood zone so it needs to be secured and chained down. Dave Lamm said no permits are needed since the project is Borough related. Council agreed that this is a great project.
- James Augustine, Boy Scout Troop #132, thanked Borough Council for allowing him to complete his project. He installed 11 fishing line recyclers at 5 locations throughout the area. One of those areas was at Old Mill Park. Council said it was a great project.
- John Weiss, Moscow Sewer Authority, asked to have the Sewer Enforcement Office check to see if the septic tank at 812 Pine Street has been decommissioned. Art said he will contact Jerry Loftus.
- Gerard Hetman, Lackawanna County Community Relations, reported on several upcoming events.
- He noted that there is a new director, Mark Dougher, who is creating some new activities and partnerships. He said that Bill Davis had done a great job but moved on to a new position.

Minutes of the March 4, 2019 meeting: Bill Heim made a motion to accept the minutes of the March 4, 2019 meeting as written. Tom Lynch seconded the motion. The motion carried unanimously.

Junior Council Persons: Mayor Warner said that she would like to have the Junior Council members consider working on a project with Mrs. Castaldo to have an open mike event at Centennial Park and ask for donations for Ellie Kloss, a Borough resident with brain cancer. This will hopefully incorporate the youth of the community. She would also like to see the Young Visionaries revitalized.

Secretary's Report: Connie Sanko reported that the Census Bureau is looking for Census Takers for the 2020 Census.

Grants: Connie Sanko reported that she submitted additional documentation for the RACP grant

Correspondence:

- A Lackawanna County Association of Borough's meeting is scheduled for May 16, 2019.
- A letter dated March 8, 2019 was received from the North Pocono Public Library thanking the Borough for its donation to its Capital Campaign.

Mayor's Report: Mayor Warner said a thank you letter was received from Pat Cuff from Maple Street and she wanted to commend the police department for going above and beyond in many instances. Recently, in particular, she said that Patrolman Anglin assisted Pat Cuff's family members with locating a set of lost keys that were found four miles away from his home and Patrolman Cieless for going above and beyond in assisting an elderly couple from Wisconsin when the husband was having health issues and making sure the woman had transportation to the hospital since the couple did not know anyone local. She also commended Patrolman/School Resource Officer Brian Layland for being such a positive mentor to the kids in the schools and being a good sport by participating in pi day where his son Elliott was able to smash a pie of whipped cream in his face, and an elementary student won a reflections contest with his essay about SRO Layland being his hero and so SRO Layland was given a "heroes badge" from the school district. She said he keeps the schools safe and does a wonderful job, as do all the officers. Art Pencek said it is good to hear positive things about the Borough's police department.

Zoning Hearing Board: A letter dated March 5, 2019 was received from EMC Insurance acknowledging that the Borough opted to continue to have Attorney Joseph McDonald represent the Borough in the Sams Land Appeal.

Planning Commission: The Planning Commission will begin meeting at 6:30 p.m. to begin the process of rewriting the current zoning ordinance.

Recreation:

- No applications were received for the part-time seasonal position that was recently advertised.
- Dan Hanna said a minigrant opened from Pocono Forest and Water through the Pennsylvania Environmental Council. He will be applying for a grant for Old Mill Park.
- A letter was sent to the Lackawanna County Department of Parks and Recreation regarding the Park Development Plan Update for Old Mill Park. Mayor Warner said that the letter was well written. Dan said he would like to have a grand opening of the park when the work is finished.

Recycling:

- Connie, Art and Mark Mecca attended a meeting with Barbara Giovagnoli, Lackawanna County Office of Sustainability Coordinator, and Berit Case, Pennsylvania Department of Environmental Protection, to discuss an Act 101 Section 904 Recycling grant. They were encouraged to apply for such things as educational materials, bins, and a security system, in addition to a recycling truck.
- Joe Castrogiovanni asked if the County is still requiring a separation of grass from leaves and branches. Barbara Giovagnoli will be letting us know what is now required.
- Monthly Recycling Report for January: 3.01 tons paper; 5.71 tons comingled; 4.53 tons cardboard; 2.99 tons brush; 11 trips to recycling center.
- Council members were provided with a copy of the Annual Report submitted to the to the Lackawanna County Office of Sustainability for 2018.

Municipal Building: The Pennsylvania Department of Labor and Industry found several deficiencies with the boiler during a recent inspection. Tom Lynch will contact Scott Staniszewski to come look at the boiler.

Financial Report:

- Connie Sanko reported that an application for the pave loan for Grove Street and miscellaneous paving projects in the amount of \$225,000.00 has been signed and will be submitted tomorrow to Peoples Security Bank.
- The contract for the lease through Community Leasing for a new 2019 Ford Interceptor SUV in the amount of \$43,209.32 will be signed and submitted to Community Leasing so that the vehicle can be delivered to the Borough.

Local Economic Revitalization Tax Assistance (LERTA): Council members were provided with a list of approved LERTA properties to date.

Streets:

- There were no bids submitted for the 1998 GMC truck on Municibid. It will be readvertised.
- Harry Andes met with the engineer from E. R. Linde at the Grove Street site. A date has not been scheduled for the project to begin.
- Northeast Prestige Landscaping, submitted a proposal to do landscaping for bi-weekly maintenance (\$ 95.00) and spring clean up work (\$375.00) on the bank on Main Street. It was not clear on how much would be charged for the bi-weekly maintenance so Marc will contact Andrew Kaminski for clarification. Marc said Northeast Prestige did the original landscaping and that a lot of money was invested in the project. The Borough employees do not have the time to do the work. Bill said it needs maintenance until the plants are mature and should be done correctly. Marc Gaughan made motion to accept the proposal of Northeast Prestige Landscaping as presented after clarification from Andrew. Bill Heim seconded the motion. The motion carried unanimously with a roll call vote.
- The Borough was advised that funding may be available through the Borough for an Act 13 Flood Mitigation Grant. Even though the Borough does not own the roadway, it can apply on behalf of the residents of Scanlon Lane, a private road. Harry Andes sent an estimate of the anticipated costs for the project.

Personnel Committee: Ed Gaughan submitted the changes to the Employee Handbook that were suggested by DGK regarding State Police Criminal Background Checks and Child Abuse Clearances. Bill Heim will be submitting a change on the policy for vacations for eligible part-time employees.

Old Business:

- Bill Heim is making comparisons on quotes received for copiers.
- Bill said the website is under review. Connie and Ivy will get together and look at changes to be made and then will meet with Bill and Rose to discuss what to send to Market Share Development, Inc.
- A resolution will be prepared for the next meeting to adopt the Open Records Right-To-Know Fee Schedule.
- Art Pencek will be attending the FEMA meeting on Friday.

New Business: A company that designs welcome packets for new residents sent in some materials to be considered. Connie will look into this further.

Adjournment: Ed Gaughan made a motion to adjourn the meeting. Tom Lynch seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko