

MOSCOW BOROUGH COUNCIL

MINUTES OF THE APRIL 15, 2019 MEETING

A meeting of the Moscow Borough Council was held on April 15, 2019 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Rosemarie Warner – Mayor	Present	Marc Gaughan	Present
Arthur Pencek – President	Present	Daniel Hanna	Present
Joseph Castrogiovanni	Present	William Heim, Vice-President	Present
Edward Gaughan	Present	Thomas Lynch	Present

Also present were Constance Sanko (Secretary), David Lamm (Building Inspector/Zoning Officer), Bruce Zero (Solicitor), Gerard Hetman (Lackawanna County Community Relations), Marie Larosa (Junior Council Member), Stephanie and William Trygar, and several students from the North Pocono High School.

Citizen's Comments: Gerard Hetman, Lackawanna County Community Relations, reported on some upcoming Lackawanna County events.

Minutes of the April 1, 2019 meeting: Joseph Castrogiovanni made a motion to accept the minutes of the April 1, 2019 meeting as written. Marc Gaughan seconded the motion. The motion carried unanimously.

Treasurer's Report: Council members were provided with the Real Estate Tax Collector's Reports for February and March 2019.

Secretary's Report: Connie Sanko reported on the following:

- A newsletter will be mailed soon.
- The Census Bureau is preparing for Census 2020 and is looking for Census takers

Correspondence: There is a Pennsylvania Department of Transportation Stormwater Facility Operation and Maintenance Course scheduled for April 26, 2019. Art Pencek and Mark Mecca will attend.

Police Report:

- The 2019 Police vehicle was delivered on April 8, 2019, is currently being lettered, and should be in service soon.
- Marc Gaughan reported that he observed Officer Cianfichi dealing with a protester by St. Catherine's Church during the Sunday masses and said that he handled the matter in a non-confrontational manner. Mayor Warner said it is good to have Officer Cianfichi back as he is filling in some of the unscheduled shifts.

Mayor's Report: Mayor Warner asked the Junior Council Members to arrange a meeting to begin planning for the summer activities.

Shade Tree Commission: A meeting of the Shade Tree Commission was held on April 11, 2019. An Arbor Day celebration is scheduled for Friday, April 26, 2019 at 4:00 p.m. at Golden Park.

Zoning Hearing Board: A zoning hearing for Richie Emily and Timothy Pappas is scheduled for Tuesday, April 16, 2019 at 7:00 p.m. to consider their application for a Special Exception for a minimal impact home-based business on Foundry Road.

Planning Commission: A meeting is scheduled for Monday, April 29, 2019 at 6:30 p.m. The Planning Commission will continue the review of the current zoning ordinance.

Recreation:

- A rules and regulations signs is needed for Harmony Park.

- A park sign is needed for Harmony Park
- Dan Hanna said that some people are parking their cars overnight parking at Old Mill Park but should not be there. Attorney Zero said overnight parking can be prohibited.
- The split rail fence has been installed at Old Mill Park. Mayor Warner said the fence looks awesome.
- The concrete pad for the portapotties at golden Park needs to be poured and the fence put up.
- North Pocono athletic teams want to help with a project in the Borough and are available May 19th. Dan Hanna will not be available on that day. Joe Castrogiovanni and Tom Lynch said they can be available. Mayor Warner said that several years ago the Borough held a Pride in the Parks Day and volunteers mulched around the trees, weeded, and did general clean up.

Recycling:

- New recycling signs were made for the yard waste area.
- Monthly Recycling Report for March: 2.66 tons paper; 4.29 tons comingled; 4.14 tons cardboard; 13.21 tons brush; 14 trips to recycling center.
- Mayor Warner said Roaring Brook Township is having the same problems as we are with recycling. Art Pencek said Scranton is leaving pamphlets showing what can be recycled. Joe Castrogiovanni said to put something on the website.

Financial Report:

- A commitment letter dated April 5, 2019 was received from Peoples Security Bank for the \$225,000.00 pave loan.
- Art Pencek read Ordinance #251 - 2019 for the \$225,000.00 pave loan through Peoples Security Bank for the first time. Marc Gaughan made a motion to advertise Ordinance #251 - 2019. Bill Heim seconded the motion. The motion carried unanimously with a roll call vote.

Streets:

- A grant application to the Pennsylvania Department of Community and Economic Development for an Act 13 Flood Mitigation Grant is being submitted on behalf of the residents of Scanlon Lane (a private road/bridge) in Moscow Borough. Moscow Borough will not be taking over or maintaining this road/bridge.
- The part-time seasonal employee position will be readvertised.
- The Ardito Parking Lot Project is completed. An easement is still needed.
- Wayco is coming back to do McAndrews Road and the intersection of Maple and Church Streets.
- Curbing will be put in on both sides of Grove Street during the reconstruction project. The contract contains a section that gives a square yard number charge for residents if they chose to pay to have their sidewalks replaced during the project. An on-site meeting is scheduled for Friday.
- DPW employees have been cleaning drains of debris after the heavy rains
- The Borough was made aware of a tree at the rear of the parking lot at 142 Main Street that should be removed. Mark Mecca is getting a price.
- The drain on State Route 435 across from Dollar General continues to get blocked. Art said we need to get together with Harry Andes and PennDOT to do an assessment. A substantial amount of water runs down from the railroad tracks. There is also a drainage issue on Market Street across from Agway next to the concrete wall.
- Andrew will be coming back to mulch the bank and is getting a price for replacement plants.

- Art Pencek said the Borough is submitting a grant application on behalf of the residents on Scanlon Lane (a privately owned road/bridge) to the Pennsylvania Department of Community and Economic Development for the flood damage to Scanlon Lane. State Representative Mike Carroll made us aware of this grant. A narrative is included stating that we are doing this to alleviate the on-going flooding in that area. He suggested that the Borough coordinate with PennDOT to see about the replacement of the bridge on State Route 690. The Borough will not take over or maintain Scanlon Lane or the bridge after any improvement may be made if the grant is funded. The residents will be notified after the application is submitted.

Personnel Committee: The update to Employee Handbook is ongoing.

Old Business:

- The update to the website is a work in progress. Connie Sanko has made a lot of corrections and is submitting a lot of new information and documents to be added. A prototype will be given back to us for review. It will be a completely new site.
- Entrance signs need to be painted. Tom Lynch said the sign on State Route 690 needs to be moved closer to the Library. Mayor Warner said the Shade Tree signs detract from the entrance signs.

New Business:

- An email was received regarding social media as a public record. Art Pencek and Rose Warner will make a phone call to get more information. Rose Warner said the Borough has a facebook page off of her account. Bill Heim said it has to be archived, and that it is very important to use the Borough email addresses.
- Marc Gaughan reported that there is a North Pocono Trail Association meeting on Wednesday at 7:00 p.m. Mark Dougher, Lackawanna County Parks and Recreation, will be the guest speaker. Colin Gilmartin is ready to build the kiosk at the trails as his Eagle Scout Project. Another scout's Eagle Scout project will be cleaning up and chipping small trees in that same area where the kiosk is being installed.

Adjournment: Marc Gaughan made a motion to adjourn the meeting. Tom Lynch seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko